

DRAFT MINUTES OF EDITORIAL BOARD
MEETING HELD ON 23RD JUL'21

1, The Editorial Board Meeting of CENERS-K Journal “**The Calcutta Journal of Global Affairs**” was held on Google meet platform on 23rd July 2021 at 11AM. hosted by the Executive Director, Maj Gen S N Mukherjee (Retd). The following members were present in the meeting:-

- (a) ACM Arup Rana (Retd) - ARH—President – The Chair
- (b) Lt Gen J R Mukherjee (Retd) - JRM – Member Emeritus
- (c) Maj Gen Arun Roye (Retd) - AR –VP - (Finance, Planning, Policy Implementation and Administration.
- (d) Maj Gen S N Mukherjee (Retd) - SNM-- Executive Director
- (e) Brig N S Mukherjee (Retd) - NSM-- Secretary & Treasurer
- (f) Dr Suman K Mukerjee- SKM -- Member (Industry)
- (g) Professor J K Ray

2. President welcomed all members to the virtual AGM meeting and wished all good health and expressed the hope that all members and their families are following all protocol during this pandemic and hoped that all members had taken their two doses of vaccines. The President then requested Brig N S Mukherjee, the Secretary to carry on with the Agenda Points.

3. Brig N S Mukherjee, the Secretary mentioned that basically decision on two major issues were required:-

- A) Matter related to our Journal.
- B) Matter related to planning of research activities.

He then brought out that in the last AGM Maj Gen S N Mukherjee was unanimously nominated to be the Editor of our Journal till a Suitable person is identified, Maj Gen S N Mukherjee accepted the responsibility. Brig N S Mukherjee, the Secretary then requested him to continue the deliberation on the above two issues.

4. Maj Gen S N Mukherjee while welcoming all the respected members mentioned that he would like to discuss in four parts through a Power Point presentation as under:-

- A) Accreditation of the Journal – Present Status
- B) Composition of Editorial Board
- C) Nomination of PR Reviewing Team
- D) Planning of Research Activities

5. Maj Gen S N Mukherjee, informed all members about the Journal as under; -

- We received the ISSN (Online) No. 2582-2241 on 12th Oct' 2019 and CARE Listed in February 2020.
- For the purpose of maintenance of Reference **List** of Quality, the **UGC** has established "Consortium for Academic and Research Ethics" (**CARE**) for creation and Journals". **CARE** members include Statutory Councils/ Academies/ Government bodies and others like the Association of Indian Universities.
- **UGC-CARE Universities** are:-
 - Jawaharlal Nehru University, New Delhi, (Northern Zone)
 - M.S. University of Baroda Vadodara, (Western Zone)
 - University of Hyderabad, Hyderabad (Southern Zone)
 - Tezpur University, Assam (Eastern Zone)
- **UGC-CONSORTIUM FOR ACCADEMIC RESEARCH AND ETHICS (CARE LIST)**
 - THE UGC-CARE LIST IS DYNAMIC
 - THE UGC-CARE LIST IS CLASSIFIED AS UNDER
SCIENCE CITATION INDEX EXPANDED (298)
SOCIAL SCIENCES CITATION INDEX (298)
ARTS & HUMANITIES CITATION INDEX (397)
INDIAN LANGUAGES CITATION INDEX (273)
MULTIDISCIPLINARY (ASJC CODE) (16)
- **UGC-CARE List** is updated quarterly i.e. on first of January, April, July, and October every year.
- Scopus is **one of the largest, most reputable abstract and citation databases for academic literature**. It contains over 40,000 titles from more than 10,000 international publishers, and nearly 35,000 of these publications are peer-reviewed.

- Impact factor is a measure of citation frequency of a journal article on yearly basis. Whereas, Scopus is a **bibliographic database containing abstracts** and citations for academic journal articles.
- **Office of Registrar of Newspapers for India:-**
 - STEP 1: VERIFICATION OF TITLE.
 - STEP 2: AUTHENTICATION OF DECLARATION.
 - STEP 3: PUBLICATION OF VOLUME/YEAR-1 ISSUE-1.
 - STEP 4: GUIDELINES TO PRINT MASTHEAD.
 - STEP 5: GUIDELINES FOR IMPRINT LINE.
 - STEP 6: SUBMISSION OF DOCUMENTS TO RNI FOR **REGISTRATION**.
- An ISSN is an **8-digit code used to identify newspapers, journals, magazines and periodicals** of all kinds and on all media—print and electronic.

JOURNAL DETAILS AS PER UGC CARE LIST: -

Journal Title (in English Language)	The Calcutta Journal of Global Affairs
Publication Language	English
Publisher	The Research Centre for Eastern and North Eastern Regional Studies
ISSN	NA Applied for
E-ISSN	NA 2582-2241
Discipline	Arts and Humanities
Subject	Arts and Humanities (all)
Focus Subject	Religious Studies Cultural & Developmental Studies

6. At the end of Presentation given by Maj Gen S N Mukherjee the following three quarries/suggestions were raised and deliberated.

- Prof S K Mukherjee, suggested that in the suggested focus subject, administrative studies could be also included.
- Lt Gen J R Mukherjee opined that our focus being Geo-Strategy, Geo-Politics, the same should be mentioned in our focus subject.
- Maj Gen Arun Roye stressed on the need of obtaining RNI accreditation to enable our journal financially self supporting.

7. Maj Gen S N Mukherjee in reply to the above quarries mentioned the following:-

- While totally agreeing with the suggestion of Prof. S K Mukherjee and Lt. Gen J R Mukherjee, he was of the view that any major changes may lead to our journal be taken out from the Care List & being considered afresh. However he assured all members that necessary action will be taken to ensure that Aims & Objectives of our Organization is brought out bold and clear.
- Maj Gen S N Mukherjee appreciated the view point of Maj Gen Arun Ray. He mentioned that the case of RNI was recommended by DM, South 24 Parganas, on 2nd March 2020. However, because of Pandemic situation it could not be progressed further. The RNI Office at Delhi had two observations firstly the journal required to be re numbered (Volume I – Issue I) & Secondly we have to give an alternative name to our journal (ie. The Calcutta Journal of Global Affairs). The department dealing with the subject in DM office will reopen on 1st Aug' 21. The case will be progressed & development brought to the notice of all concerned.

8. On matters of carrying out Research within the house / through Research Scholars, pointed out by Brig N S Mukherjee the need of allotment of funds and identifying themes are essential. All were requested to deliberate and be ready to discuss during the ensuing GC meeting.

EDITORIAL BOARD

1. It was deliberated in the meeting about the necessity of having a Chair Person in the Editorial Board. All members were requested to give their views on this issue. After considering the Pros & Cons it was unanimously decided that Editorial Board will consist of the editor & Nominated members. There is no need to have Chairman of the Board. It was also suggested by the members that Editor should have free hand in Nominating his team of members.
2. Based on this advice, the Editor, Maj Gen S N Mukherjee nominated the following members, which was approved.

ADVISOR ACCADEMIC ASPECTS

PROF JAYANTA KUMAR RAY
PROF S K MUKERJEE
DR DHRITI ROY

ADVISOR DEFENCE AND SECURITY ASPECTS

ACM ARUP RAHA
LT GEN JOHN RANJAN MUKHERJEE
BRIG NILADARI SHANKAR MUKHERJEE
BRIG PRADIP VIJ

ADVISOR FINANCIAL ASPECTS

SRI ANIRUDDHA LAHIRI

ADVISOR RESEARCH ASPECTS

AMB SARVAJIT CHAKRAVARTI
HARSH V. PODDAR

3. Prof S K Mukerjee suggested that Editorial Board meetings should be held regularly. On this it was decided that Editorial Board meeting will be held once in every quarter.
4. On a point raised by Brig N S Mukherjee and approved by ACM Raha & others, Maj Gen S N Mukherjee, the Editor discussed with Brig Pradip Vij & got his consent.
5. Editor requested all the above respected members of the editorial board to please email their charter of duties for compiling the same

PEER REVIEW TEAM

Maj Gen S N Mukherjee mentioned that a list is being prepared afresh to enlist P R Reviewers with their consent to avoid misunderstanding/ delays. The list will remain dynamic and members are requested to recommend names of other suitable and willing persons to be added in the list given below.

PROF JAYANTA KUMAR RAY

PROF MUNSHI

DR DHRITI ROY

ACM ARUP RAHA

LT GEN JOHN RANJAN MUKHERJEE

VICE ADMIRAL P K CHATTERJEE

MAJ GEN ARUN ROYE

MAJ GEN AJAI CHATURVEDI

BRIG NILADARI SHANKAR MUKHHERJEE

PROF AMIT KUMAR HAZRA

PROF S K MUKERJEE

HARSH V. PODDAR

PROF VYAS INDORE

PROF ROBERT BUZZANCO - VIETNAM

DR ANG CHENG GUAN –SINGAPORE

DR SANJAY KATHURIA

DR Md. MIZANUR RAHMAN - UNIVERSITY OHIO

AMB. S C CHAKRAVERTI

DR. SOUMEN SARKAR

Sd/-

Maj Gen S N Mukherjee
Executive Director CENERS-K
&
Editor CJGA

Kolkata

Date: 25.07.2021